



Republic of the Philippines  
**OFFICE OF THE SECRETARY**  
Elliptical Road, Diliman  
1100 Quezon City

## **Enhanced KADIWA ni Ani at Kita Malasakit para sa Magsasaka ng Palay**

### **Guide to Applicants:**

#### **1. What is Enhanced KADIWA ni Ani at Kita - Malasakit para sa Magsasaka ng Palay?**

Part of the approved program of the Department of Agriculture (DA) under Bayanihan II (Bayanihan to Recover as One Act) is the **“Enhanced KADIWA 2: Marketing Logistics Support Program for the Provision of Recirculating Dryers to Rice Farmer Cooperatives or Associations (FCAs)**. This program aims to provide financial grant assistance for rice farmer cooperatives for the acquisition of **rice recirculating dryer**. This intervention is aimed at improving the livelihood of rice farmers by giving them access to common service facilities to help them in their post-harvest and marketing of palay.

The program aims to enhance capacities of Rice Farmer Cooperatives and Associations (FCAs) to become reliable food commodity suppliers to consumers. The support provided will enable our rice farmers to improve palay quality that will help command higher farmgate price of palay to NFA buying stations and other buyers.

#### **2. Who can apply?**

**Rice Farmers Cooperatives and Associations (RCAs)** - are cooperatives registered with the CDA, SEC or DOLE, which are composed primarily of small rice farmers, farm workers, and agrarian reform beneficiaries in rice producing areas.

#### **3. How can apply?**

**On-line applications** are encouraged. Interested organizations may send their electronic generated documents (digital image/scanned copies of original documents). Downloadable forms are available online. Applications and documents may be sent to any one of these email addresses:

- [malasakitsamagsasaka01@gmail.com](mailto:malasakitsamagsasaka01@gmail.com)
- [malasakitsamagsasaka02@gmail.com](mailto:malasakitsamagsasaka02@gmail.com)
- [malasakitsamagsasaka03@gmail.com](mailto:malasakitsamagsasaka03@gmail.com)

*A food-secure Philippines*

*with prosperous farmers and fisherfolk*



Applicants may also submit their documents in person at the Department of Agriculture – Office of the Assistant Secretary for Agribusiness and Marketing.

#### **4. What is the available grant to be requested?**

Acquisition of mechanical dryers (rice recirculating dryer or batch Recirculating Dryer) with a cost not more than Php. 3,000,000.00. Mechanical dryers are mechanical device or machine that removes the water from wet grains by forcing either ambient air or heated air through the grain bulk. In a re-circulating dryer, the same quantity of grain is re-cycled through the dryer until the final moisture content is reached.

*Note: Grants can finance the actual cost requirements of proposed project/value-chain activity but only up to 80% of total project cost (Rice Farmer Cooperatives and Associations must have at least 20% equity). The Rice Farmer Cooperatives and Associations must agree that any fixed asset financed by the grant shall be a "common or shared facility" with other farmer groups in their cluster area in the case of Rice Farmer Cooperatives and Associations.*

#### **5. Who are the eligible organizations?**

- a. Must have a juridical personality;
- b. Must have been operating for at least three (3) years with proven experience in fund management (if less than 3 years, must have proof of similar activity conducted);
- c. Must have rice farmer members;
- d. Must be in good standing with government agencies from which it has received public funds (either grant or loan) and not in default in liquidating any public funds\*;
- e. Must not have any Director, Trustee, Officer or Key Personnel related within the fourth civil degree of consanguinity or affinity to any official involved in processing and evaluation of the grant application or any official of the office handling or implementing the project; and
- f. Must not an RCEF beneficiaries.

*\*Those with previous funding assistance from any government agency that remains unliquidated are automatically disqualified to avail of the grant assistance as per Section 2 of COA Circular No. 2012-001.*

## 6. What applications shall be processed?

Only applications with **complete** submitted application requirements will be processed and evaluated. Processing shall be strictly on **FIRST COME, FIRST SERVED** policy.

## 7. Documentary Requirements

The documentary requirements are listed below. The application forms/templates are downloadable at <http://agribusiness.da.gov.ph/>, click "Downloadable files" then click "Enhanced Kadiwa Grant Application Forms –Malasakit para sa Magsasaka ng Palay."

<b>DOCUMENTARY REQUIREMENTS:</b>
1. Letter of Application with attached (a) notarized Board Resolution authorizing the RCA to apply in the Kadiwa Grant Program and designating its authorized signatories to enter into an agreement with DA, and (b) Organizational Profile (filled-up FFEDIS Enrollment Form).
2. Certificate of Registration from CDA with Certificate of Compliance, SEC or DOLE;
3. Authenticated copy of latest Articles of Incorporation or Articles of Cooperation, showing the original incorporators/organizers and the Secretary's Certificate of Incumbent Officers, together with the Certificate of Filing with the SEC or Certificate of Approval by CDA.
4. Financial reports audited by independent Certified Public Accountant for the past three (3) years preceding the date of proposal application. For RCA which has been in operation for less than three (3) years, financial reports for the years in operation and proof of previous implementation of similar projects.
5. Disclosure Statement by the RCA of other related business if any, and extent of ownership therein.
6. Project proposal approved and signed by RCA Officers indicating objectives, direct beneficiaries, business operational plan and financial projections.
7. Work and Financial Plan and the details of RCA equity participation to the Project.
8. List and/or photographs of previous similar projects of RCA indicating the source of funds for their implementation.
9. Sworn Affidavit of the Secretary of RCA that none of its incorporators, organizers, directors or officers is an agent of or related by consanguinity or affinity up to the fourth civil degree to the officials of the agency authorized to process and/or approve the proposal, proposed MOA, and the release of funds.
10. List of Projects/Assistance received from the government.

Approved by:

  
**KRISTINE Y. EVANGELISTA**

Assistant Secretary for Agribusiness and Marketing